



REQUEST FOR PROPOSALS

Economic Development Consultant for the Prairie Island Indian Community

OPENING DATE: August 23, 2019

SUBMISSION DEADLINE: September 13, 2019

The Prairie Island Indian Community is a federally-recognized Indian tribe (the “Tribe”), located in southeastern Minnesota along the banks of the Mississippi River, approximately 30 miles from the Twin Cities of Minneapolis and St. Paul. The Tribe is seeking proposals from qualified professionals to provide consultation related to economic development and diversification.

SCOPE OF WORK:

The Economic Development Consultant will work primarily in capacity building of economic activity for the Tribe both on and off Tribal lands. The Economic Development Consultant will assist the Tribe in creating short-term and long-term strategic economic development plans, and then assists in executing the plans by researching, developing and identifying new economic development opportunities to increase Tribal revenues. The Economic Development Consultant should also have the capacity to analyze third-party proposals, conducts feasibility studies, work to secure funding for economic development activities and programs, engage with local, state and federal agencies regarding economic activity, promote cooperation with Tribal departments, public agencies, educational institutions, businesses and community groups; and generally work towards the advancement of economic development plans and initiatives for the Tribe.

Specific expectations are as follows:

- Research, assess, develop and deliver new viable businesses/services for the Tribe, and assist in the operation and improvement of existing businesses/services for enhanced profitability.
- Provide financial, strategic and business planning, implementation and management services, including development of 1, 5, and 10 year economic development plans for the Tribe.
- Exercise creative initiative with identifying opportunities for economic development and revenues for the Tribe.
- Review and evaluate third party business plans and investment opportunities.
- Perform feasibility studies.
- Develop and maintain relationships with potential commercial and industrial partners.

- Act as liaison between the Tribe and local, state and federal agencies regarding economic development issues and activities.
- Work with various Tribal departments to develop marketing, advertising and public relations campaigns and programs to promote economic development for the Tribe.
- Perform economic analysis and fiscal impact analyses of commercial and industrial developments.
- Advise Tribal Council regarding commercial properties' benefit/value.
- Assists in negotiating contractual agreements relating to development, while working with the Tribe's Legal Department.

PROPOSALS:

Candidates must submit a proposal for executing the Scope of Work, and should include biographical information, relevant experience, the projected costs and/or fee structure, and three Tribal references. Prairie Island tribal member and Native American preference applies.

PIIC HANDLING OF PROPOSALS:

Proposals will be reviewed by a proposal evaluation team. Based on this evaluation, candidates will be contacted for interviews. Final issuance of this contract will be subject to the negotiation of mutually-agreeable terms.

IMPORTANT CONTRACT INFORMATION:

Submissions and inquiries regarding this RFP may be directed to:

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